



AKSHARA RESIDENTIAL SCHOOL

# ADMISSION PROCESS

[aksharaedu.org](http://aksharaedu.org)

## **Admission Procedure CISCE School (Grades I to X)**

Admissions to the ICSE School at Akshara Residential School are conducted in a systematic and transparent manner, in accordance with the guidelines of the Council for the Indian School Certificate Examinations (CISCE) and the policies of the institution.

### **1. Eligibility Criteria**

Students seeking admission from Grade I to Grade X must have successfully completed the previous grade from a recognized school or board. Applicants must satisfy the prescribed age criteria applicable to the respective grade level.

Admission to Grade X is granted strictly as per CISCE regulations and is subject to seat availability and eligibility norms laid down by the board.

### **2. Application Process**

Application forms may be obtained from the school office or through the official school website. The duly completed application form must be submitted within the notified timeline along with all mandatory supporting documents. Incomplete applications will not be processed.

### **3. Academic Assessment**

Applicants from Grade I onwards may be required to undergo an age-appropriate academic assessment to evaluate their readiness for the ICSE curriculum.

For primary grades, the assessment focuses on basic literacy, numeracy, and comprehension skills.

For higher primary and high school grades, students may be assessed in core subjects such as English, Mathematics, and Science to determine conceptual clarity and academic preparedness.

### **4. Interaction**

Shortlisted students, along with their parents or guardians, will be invited for an interaction with the school authorities. This meeting enables the institution to understand the student's learning needs and ensures alignment between parental expectations and school philosophy.

### **5. Documents Required**

The following documents must be submitted at the time of application:

- Copy of Birth Certificate
- Transfer Certificate from the previous school (not applicable for Grade I fresh admissions until issued)

- Previous academic year report card
- Recent passport-size photographs of the student
- Copy of the student's Aadhaar Card
- Migration Certificate (if applicable)

All documents are subject to verification.

### **6. Confirmation of Admission**

Admission will be confirmed only upon successful completion of all formalities, verification of documents, and payment of the prescribed fees within the stipulated timeframe. A formal admission confirmation will be issued by the school thereafter.